



Boonah State School  
Park St Boonah Q 4310  
T: 07 5460 6333 | F: 07 5460 6300  
E: principal@boonahss.eq.edu.au

Dear Parent / Carer

Attached to this letter is the Department of Education and Training's (DET's) State School Consent Form. This form allows parents / carers to give permission for Boonah State School (BSS) to use, record or disclose copyright material, images, recordings, name or personal information of their child/ren during their time at BSS.

Parents & carers are asked to complete this form for **each child** and to update the school on any changes to their situation. It is not compulsory for parents and carers to provide consent for their child and there are no penalties if consent is withheld. If consent is not provided, your child's academic achievement or any relationships with teachers or the school will not be adversely affected.

Some of the ways the school may use your child's name, image, recording or material could include celebrating *Boonah Brilliance Awards* in the newsletter, a photo in the local paper or on the school Facebook page to promote a school event, publishing their writing on their class page of the school newsletter and a range of other similar uses.

The form is made up of 10 sections, however, **parents are only required to complete sections 1, 3 and 4 on the Blue form attached.** Below is a brief overview of the form:

<b>1 PARTICULARS – PARENT / CARER TO COMPLETE ***</b>
<b>Parents must tick one of the boxes.</b> It is important to be aware that the school will only publish first name OR last name online, in accordance with DET guidelines. Please note that our newsletters are uploaded to our website, so if you do not wish your child's name (first name only) to be on the website then we cannot include your child's name in the newsletter.
<b>2 PARTICULARS – COMPLETED BY THE SCHOOL</b>
It is the school's usual practice to take photographs of students or record images of students and occasionally to publish personal information when reporting student activities (including their academic, sporting and cultural achievements) through the school's newsletter, website, social media account or, local media for the purposes of celebrating the student's achievements and promoting the school and state education. This section cannot be altered by parents however consent limitations may be specified in Section 3.
<b>3 LIMITATIONS ON CONSENT – PARENT / CARER TO COMPLETE ***</b>
Please complete this section if you wish to limit the consent eg: Child/ren's name & photo not to be used in local newspaper. Leave blank if there are no limitations.
<b>4 DETAILS – PARENT / CARER TO COMPLETE ***</b>
Both the guardian's and student's name and address details are required here. Guardian's signature is required for all primary school students.
<b>5 -10 Definitions and additional information regarding consent. This information has been provided previously and is available on request.</b>

Parents / carers can revoke their consent anytime in writing to the school. However, due to the nature of social media consent cannot be revoked in relation to existing uses and can only be revoked in relation to any future new recordings, use or disclosure. Parents, carers and individuals should be reminded that it is not compulsory to provide consent and there are no penalties if consent is withheld.

Should you have any questions regarding the State School Consent Form, please contact the school office.  
Yours Faithfully

Damien Butler, Acting Principal

**A/Principal:** Damien Butler | **Head of Curriculum:** Geraldine Stephan | **A/Master Teacher:** Charlie Moncada  
**Administration Officers:** Melissa Henderson & Davina Worley